

**Arlington Economic Development Commission
Summary Minutes
January 12, 2010**

Members	<p>Present: T. Bilich, A. Cowett, R. Doud, M. Foster, C. Hayashida, C. McDaniel, M. McKeough, B. Monroe, J. Norris, E. Pages, K. Pirhalla, S. Timme, T. Yeatts</p> <p>Absent: M. Almquist, B. Cullen, G. Davidson, S. Falkenstern, L. Franklin, A. Jones, F. Passanante, F. Poli, V. Schwartz, S. Sweet</p>
Guests/Ex Officio	<p>P. Kahn (Ballston/VA SQ Partnership); S. Anderson (Clarendon Alliance); P. Holcomb (CPRO); A. Fox (Crystal City BID); C. Cassidy, M. O’Grady (Rosslyn BID); T. Serie (Arlington Planning Commission), H.K Park</p>
Staff	<p>T. Holzheimer, C. Richmond (AED); A. Bisson (COR)</p>
Call to Order and Welcome	<p>The meeting was called to order by Chairman Norris at 8:05 AM.</p>
Approval of Minutes	<p>Minutes from the November 10, 2009 meeting were approved unanimously.</p>
Discussion Items	<ol style="list-style-type: none"> 1. EDC 2010 Workplan: Economic Sustainability – Presentation by E. Pages and C. McDaniel. <ul style="list-style-type: none"> • Phase 1: Focus groups of experts on Sustainable Business, Sustainable Business Mix, and Sustainable Business Support Systems (Workforce and Real Estate); Planned EDC Worksession on results at July EDC meeting • Phase 2. TBD after Worksession 2. Director’s Report – T. Holzheimer <ul style="list-style-type: none"> • Presentation of RCLCO Study on Comparative Occupancy Costs 3. Retail Task Force Update <ul style="list-style-type: none"> • Summary of J. Norris and S. Timme meeting with County Board Member and EDC Liaison C. Zimmerman (January 5, 2010) and courtesy presentation to Planning Commission (January 11, 2010)
Materials Distributed	<ol style="list-style-type: none"> 1. Agenda 2. Minutes from November 10, 2009 meeting 3. EDC 2010 Meeting Calendar 4. EDC Membership List (January) 5. Economic Sustainability: EDC 2010 Workplan (electronic version attached) 6. Arlington’s Competitive Position: Analysis of Comparative Occupancy Costs to Evaluate Arlington's Locational Advantages for Office Tenants (electronic version attached)
Adjournment	<p>Chairman Norris adjourned the meeting at 9:00 AM. The next meeting of the Economic Development Commission is scheduled for Tuesday, March 9, 2010. A tape recording of the meeting may be heard by contacting the AED offices.</p>