

Arlington County Economic Development Commission
Charter
February 22, 2003
(Amended September 29, 2009)

1. Purpose

The Economic Development Commission is an advisory group appointed by the County Board to provide counsel to the County Board on matters pertaining to Arlington County's general economic health.

2. Business Mission

The Economic Development Commission's primary responsibility is to advise and assist the Arlington County Board and Arlington Economic Development in carrying out Arlington's economic development strategy, as articulated in the Strategic Plan entitled "Arlington's Framework for Prosperity," and on such other issues and goals as may be deemed important and relevant by the County Board. This Business Mission is based on the following vision and objectives:

Vision:

Economic Development will not only sustain, but accelerate, the Arlington economy to add wealth, employment, and quality to the community.

Objectives:

1. Position Arlington as a regional, national and international world-class business and visitor location, and execute meaningful marketing activities.
2. Create leading-edge urban districts with abundant private investment opportunities.
3. Coordinate and provide support and resources to new and existing businesses, small and large.
4. Develop private sector partnerships at all levels to maximize economic development value.

3. Membership

Size of Commission: The size of the Economic Development Commission shall be twenty-five members.

Representation: The Economic Development Commission shall be comprised of a broad range of business people from various industry sectors and geographic areas of the County.

Chairperson: The County Board shall appoint a Chairperson to serve a term of one year. The County Board may, at its discretion, reappoint the Chairperson to serve in the position for additional terms. The Board may also appoint a Vice Chairperson to serve a term of one year.

Term of Commission Membership: Each Commission member shall serve a three-year term. The County Board may, at its discretion, reappoint a sitting member.

4. Committees

The Commission Chairperson shall establish or reconstitute Committees of the Economic Development Commission as necessary and appropriate to facilitate the accomplishment of the goals and objectives of the Economic Development Strategic Plan and to address issues deemed important and relevant by the County Board or Commission.

Committees shall be formed from the Membership of the Economic Development Commission and also may include non-Members, selected by the Commission, as appropriate.

Non-members shall be chosen for their specialized knowledge and shall only serve in an advisory capacity to the Economic Development Commission. The Commission Chairperson shall appoint a Commission Member to serve as a Committee Chair and to coordinate the activities of any Committee.

5. Reporting and Meetings

Annual report: The Economic Development Commission shall produce an Annual Report that describes progress made on the goals and strategies articulated in the Economic Development Strategic Plan, the Commission's accomplishments for the year, an assessment of the overall economic and business performance of the County and a description of the Commission's priorities for the following year.

County Board meetings: The Chairperson of the Economic Development Commission shall meet periodically with the County Board designated liaison to discuss the activities of the Commission. The County Board's designated liaison shall be invited at least once per year to meet with the full Commission to discuss County Board initiatives and review the progress of the Commission.

County Manager Meetings: The Chairperson of the Economic Development Commission shall meet periodically with the County Manager or the County Manager's designee to discuss the activities of the Commission.